



La Parrilla Mexican Restaurant

Employee Resignation Form

EMPLOYEE

If you would like to talk to someone in Human Resources before completing this form, please call 678-354-2700

Full Name: Joan Carrera

Parrilla N°: 2 Position: A Manager

*Reason for Resignation:

Transfer to La Parrilla #1

I Certify that this resignation is executed by me voluntarily and of my own free will.

Employee Signature

Date

Please be aware that we will send your final W-2 tax statement to the address that we have on file. Should you relocate, you will want to update your address with us to ensure timely receipt of this document.

MANAGER

Sign below and forward the original form to Human Resources

Last day of work (if different from above): 1-26-20

1-27-20

Accepted By

Date

- ☐ Excel
- ☐ Heartland
- ☐ Aloha CC



Revised March 2013