



I, Jesus Galan-Morales have read the manual given to me that includes the job description as well as the training manual for the service manager position.

I understand my responsibilities, the company policies and my rights as an employee of La Parrilla; I agree with all of them and all my questions have been answered.

I am also aware that all recipes and documents belonging to La Parrilla Mexican Restaurant are considered confidential and cannot be shared with anyone outside the organization without authorization from upper management.

I have been given a complete tour of the restaurant; I know the location of the dining room, the kitchen and its emergency exits, and the bathrooms. I know who my direct manager is as well as the restaurant manager and the service manager.

Employee's signature

Manager's signature

11-29-2018

Date