



# La Parrilla Mexican Restaurant

## Employee Resignation Form

### EMPLOYEE

If you would like to talk to someone in Human Resources before completing this form, please call 678-354-2700

Full Name:

Stephanie Guerra

Parrilla N°:

12

Position:

Service Manager

\*Reason for Resignation:

Personal Reasons.

I Certify that this resignation is executed by me voluntarily and of my own free will.

Employee Signature

Stephanie Guerra

Date

7/11/2023

Please be aware that we will send your final W-2 tax statement to the address that we have on file. Should you relocate, you will want to update your address with us to ensure timely receipt of this document.

### MANAGER

Sign below and forward the original form to Human Resources

Last day of work (if different from above):

07/16/2023

Accepted By

Date

☐ Instant ☐ Aloha CC ☐ Excel ☐ Heartland ☐ DOL ☐ File